



Tips for visiting schools

- [Bookings](#) are essential for all school groups visiting the Memorial.
- General entry to the Memorial is free, [Education Programs](#) incur a charge. Supervising adults attend free of charge.
- All students are given an orientation to the Memorial on arrival in the Education Space.

Before you come

To ensure that your students and other visitors have an enjoyable experience, the Australian War Memorial asks that you:

- Talk to your students about behavior that is appropriate for a special place of remembrance and commemoration.
- Allow at least 2 hours for your visit. The Memorial's collection is extensive. Please include self-guide time if you are able to.
- Plan to arrive at the Memorial at least 10 minutes before your booked time. Groups arriving late will be accommodated only if possible. If you have booked a facilitated program, please be aware that your program may be cut short if you arrive late and that you will still be charged for your program.
- Bring your completed [PACER](#) paperwork for validation and stamping. Ensure this is completed no less than 3 weeks prior to your excursion.
- Notify us if your group numbers change. You must notify the Memorial [School Bookings Officer](#) of any changes to student numbers no less than 5 working days prior to your scheduled visit. A decrease to numbers after this will require full payment as the Memorial has paid to engage staff based on your booking. An increase to numbers, without notification, could result in insufficient staff ratios to deliver your program/s.
- Notify us if you need to cancel your booking. You must notify the Memorial [School Bookings Officer](#) in writing of cancellation of your booking. Cancellations should be made no less than 5 working days prior to your scheduled visit. Cancellations received after this will require full payment as the Memorial has paid to engage staff to fulfill your booking.



On arrival

- Enter the Memorial via the [School's Education Space](#).
- Coach parking located off Treloar Crescent.
- Coaches are permitted to drop off (only) students at the Schools Education Space, coaches must then be moved to the Coach parking area.
- Student groups are admitted every 15 minutes to allow sufficient time for an orientation. Large groups may be split and admitted in two separate back-to-back time slots.
- A maximum of 90 students is admitted every 15 minutes, to allow sufficient time for an orientation process for students. This may mean that your school will need to be admitted in separate groups, 15 minutes apart.
- Please be patient if you arrive late. We will accommodate you as soon as possible, but priority must be given to groups that arrive at their appointed time. If you have booked a facilitated program, please be aware that your program may be cut short if you arrive late.
- To protect the Memorial's collection, we do not allow food, drink and backpacks in the galleries. These items should be left on your coach, as limited storage space is available at the Memorial. Water and medication may be carried in the galleries.

While you're here

To experience all the Memorial has to offer visiting students, make sure you visit the [School excursions](#) page on the Education site. This page gives information and links to the various activities you can do to enhance your excursion.

Lunches

Students can purchase food onsite and utilize the picnic area behind the Memorial, on the base of Mount Ainslie. Alternatively you can pre-order lunches for your students by calling 02 6248 8321. When booking pre-packed lunches, Hyatt catering will provide a map detailing the pick-up point.

Schools Booking Officer

Telephone: (02) 6243 4268 (after 9 am weekdays)

Fax: (02) 6243 4541

Email: school.bookings@awm.gov.au